## Higher Secondary (Vocational) General Transfer online application guidelines

Portal address: www.vhseportal.kerala.gov.in

1. Employee login

The employee login using the user id (Mob.no) and Password Employee login (Role employee) >>> Dash board >> Transfer Application

		901016 - G	OVT. VHSS NJEKKAD. VADA	SSERIKONAM. P. O	
DashBoard					
Notifications (0)					
		No Notifica	tions Available		
Services				•	
My Profile	Mark attendance	Continuous Evaluation	Rejected CE Marks	My Classes	Schedule Class Ever
*	*		0		
Question Paper and Answer Key static	Question Paper & Answer Key	Duty Certificates	Remuneration Claims	Employee Transfer Application	

## 2. Submission of Application

Enter the details, options and save changes. Save changes>> confirm details

		KAD. VAL	VT. VHSS NJEK	901016 - GO		
						ployee Transfer Applications
Ac		Statu	PEN \$	Ground \$	Employee name 🖨	Employee code \$
1 Mi	s-348	Appli	392601	Others	PUSHPAKALA G	S-348
						owing page 1/1 of 1 results
s	C Edit Details					owing page 1/1 of 1 results
						Contract Up
						Contact Os
ĺ						Contact Us

## 3. Confirmation

	en danarer is applied for	Others				
Serial number i	n PSC Advice					
PSC Advice date		17/09/1992				
Serial number i	n the appointment order	0				
Appointment o	rder date	17/09/1992				
ptions Selected			Employee code S-348			
Position	Institution code - Institution name					
1	907015 - GVHSS Thripunithura					
	Dec	laration				
l do hereby dec						
l do hereby dec	Dec					
I do hereby dea						

## 4. Principal level verification and forwarding

On successful confirmation of the application by the employee, it will be available to the Dash board of Principal ( Role : Approver )

Approver login >> Employee transfer Applications

		No Notifications Available		
Menu Admission NSS				
Institution	Examination Management	News And Notifications	Staff Mangement	Allotment Reports
Relieved Employees     Manage Sanctioned Posts     Employee Management     Employee Transfer Applications     Institution Profile     Governancestructure     Seat Management     Employee Approval (Migrated)     Employee Transfer Management     Command code	Examination Dashboard     Examination Stock Management     Examination Infrastructure     Issue Packets     Download Examination Result	Public Notifications     Dashboard Notifications     Saat Management     Define Workflow     Seat Management     Institution Governance     Re- Admission Approval     HODto Department Mapping     Elective Courses Offered By     Institution     Manage Internal Class Batch     Class Division     Course Faculty Mapping     Request For Change	Time Table Management Student Management     Student Management     TCManagement     TCManagement     Student Transfer Management(     Incoming)     Student Transfer Management(     Outgoing)     Student Transfer Out Management(     Outgoing)     Fee Concessionapproval     View Student Details     Semester Registration Details     Semester Registration Details     Semester Registration Details     Halticket Download	Allotment Report      Idle timepot in 99

5. Approval and forwarding Application

Principal may verify details and forward or reject the application(Rejected applications can be edit and resubmit with in the time limit by the employee)

	VHSE Kerala						Menu 🛇	🔒 Thajudeen		
			901016 - GOVT. \	HSS NJEKK	AD. VADA	SSERIKO	NAM. P. O			
mployee Transfer Applications									QSea	rch &Downloa
# employeeName Code \$	Employee Name 🗢	Institution \$					Transfer 0	Ground \$	Pen 🗢	Actio
S-348	PUSHPAKALA G	901016-GOVT. VHSS N	JEKKAD. VADASSERIK	ONAM, P. O			c 5-34	0		< Men
Showing page 1/1 of 1 results							5-34	0		
nowing page 1/1 of 1 results							🕝 App	rove/Reject		

6. Download Application

On successful approval, the application may be downloaded and a signed print out is kept in the office. No further editing will be possible.

	VHSE Kerala	Ho	me Dashboard Help Inbo	ox Menu 🛇 👌 Pushpaka	ıla G Sign Out
		901016 - GO	VT. VHSS NJEKKAD. VADASS	ERIKONAM. P. O	
DashBoard					
Notifications (0)					
		No Notificati	ons Available		
ervices					
My Profile	Mark attendance	Continuous Evaluation	Rejected CE Marks	My Classes	Schedule Class Event
Question Paper and	Question Paper &	Duty Certificates	Remuneration Claims	Employee Transfer	Download Transfer
Answer Key static	Answer Key			Application	Application